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**Matthew Acuna**  
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## PROFESSIONAL EXPERIENCE

### **Fullscreen Inc.** (Los Angeles, CA)

March 2017 - Current

#### *Freelance Writer*

- Pitched, researched and wrote scripts for YouTube videos on animation, video games and lost media.
  - Generated 37,198,000+ views for the channel 'blameitonjorge'.
- Provided guidance and insight to content creators regarding production on future projects.
- Assisted in live streams focusing on viewer interaction, content discussion and Q&A.

### **Frederator Networks Inc.** (New York City, NY)

July 2019 - Current

#### *Freelance Writer*

- Pitched, researched and wrote scripts for YouTube videos on animation, video games and anime.

### **Glow in the Dark Concept Studio** (Burbank, CA)

February 2019 – May 2019

#### *Production Intern*

- Researched topics and compiled notes for current and future animated productions.
- Attended and took notes for meetings with clients when requested to sit in.
- Oversaw the creation of a social media campaign focusing on advice for upcoming writers.
  - Collaborated with an in-house artist to add visuals to each post.
- Wrote and scheduled posts for Twitter and Instagram via Postify.
- Assisted management in project workflow and management, providing timely status updates on given tasks.

### **Chrome Entertainment** (Los Angeles, CA)

May 2016 – August 2016

#### *Development Intern*

- Read numerous screenplays sent in and wrote coverage reports detailing the content and quality of each script.
- Relayed messages directly from the CEO to clients via Outlook.
- Provided development notes and opinions when asked regarding the studios upcoming films in production.
- Performed administrative tasks, such as answering phone calls, photocopying materials and organizing files.

### **Golden Tribe Games** (Damascus, MD)

September 2014 - March 2017

#### *Production Manager / Director*

- Oversaw production of an independent video game intended for release on PC and Nintendo Switch.
- Managed a team of five, consisting of programmers, artists and composers located in the USA, Mexico and Macedonia.
- Developed and wrote an original 331-page script.
- Maintained productivity and communication by hosting weekly meetings with team members via Skype and Discord.
- Collaborated with prolific voice actors to record for characters, trailers and sound effects.
  - Spliced audio and voice clips together via Audacity

### **Laurienzo's Brick Oven Cafe** (Mount Airy, MD)

August 2017 - October 2018

#### *Server / Bartender*

- Successful multi-tasking while remaining courteous and professional in a fast-paced environment.
- Assisted manager in developing new menu items and seasonal specials.
- Became certified in alcohol safety after attending an employer-provided course.

## ADDITIONAL TECHNICAL SKILLS

**Proficient** with Adobe Creative Suite, Adobe Premiere, Final Cut, Gmail, Google Docs, Microsoft Office (Word, Excel, and PowerPoint), Final Draft, Celtx, Storyboard Pro and FileMaker Pro.

## EDUCATION AND HONORS

### **Messiah College** (Mechanicsburg, PA)

- BA in Communications (Film & Media Arts), Focus in Screenwriting
- Published a film article on 'Cinemablography'.

### **Montgomery College** (Germantown, MD)

- General Studios, GPA 3.5